

Mandated Reporters: Critical Links in Protecting Children in GA

1. Login [Here](#).
2. Click the tab: Order Now
3. Click the tab: View Shopping Cart

Step 1: Begin Order

Shopping Cart Page: Cost = Free

Click: Purchase Now

Step 2: Create Login Account

Current User

Email address

Password

OR Create an Account

Complete ProSolutions fillable questions

Click: **Green Button** as the bottom of the page

Step 3: Payment Information

Free

Step 4: Order Summary

Click: Complete Order

Step 5: Order Confirmation

Click: Print Receipt

Click: Ready to begin taking your courses

Click: Start Course

Step 6: Course Completion

Click: Print Certificate

Copy certificate

Submit certificate to Principal or Director

Retain one copy for your records