

INSTRUCTIONS for COMPLETION of the 2022-2023 Pike County Schools PRE-K APPLICATION PACKET

The packet includes a registration checklist, a 3-page registration form, a Parent/Guardian Declaration Form and a Verification of Residency Form. Please complete and submit along with the following:

- A copy of your child's certified birth certificate or passport
- A copy of your child's social security card or signed waiver
- Two proofs of residency for Pike County which must be a service provided to your home (power bill, propane, phone, sanitation service, water, cable/satellite, notarized lease, rental agreement)
- All bills must be current and show your street address as receiving service. If you own or lease your home, you must complete an Affidavit of Residence (Form A). If you live with someone else, and the bills are in their name, they must complete an Affidavit of Residence (Form B). You must also include a copy of their picture I.D. as well as two current proofs of residency
- A copy of parent/guardian driver's license, or other picture I.D.
- A copy of your child's Immunization Certificate (Form 3231)
- A copy of your child's Eye, Ear, and Dental Certificate (Form 3300)
- The person applying must be the parent or legal guardian.
- Custody papers (if applicable)

Application packet pick-up will be available starting March 7th, 2022, through March 25th, 2022, outside on the bench on the front porch of the Pre-K building, or online at www.pike.k12.ga.us. A completed application packet (registration forms and required documents) must be returned to the Pre-K Building, in the security lock box outside on the front porch of the Pre-K building. The building is located at 7454 U.S. Highway 19 South, Zebulon, GA 30295. All application packets must be returned to the lock box by 4:00 p.m. on March 25th, 2022, to be included in the lottery drawing.

Applications received after March 25th will be placed at the end of the waiting list, should a waiting list be needed. This will depend on the number of applicants and the number of Pre-K spaces. Once applications are processed, parents will be contacted with your child's lottery number. A corresponding number will be placed in the drawing. This number is only a tool to identify your child in the drawing and in no way indicates your child's position in the program. The drawing will determine each child's enrollment position, and each applicant will be notified by phone and/or mail. The number of available Pre-K spaces is contingent upon the final budget approved by the Georgia legislature. Currently, we have 88 spaces. The lottery drawing will be held April 13th at 10:00 a.m. at the Pike County Schools Auditorium

The 170-day Pre-K calendar for the 2022-2023 school year will begin August 9th, 2022. The number of days required by Pre-K is also contingent upon the final budget approved by the Georgia legislature. Calendars will be available as soon as possible.

If you have further questions, you may email Tammy G. Bell at bellt@pike.k12.ga.us or call 770-567-4769 and leave a message.

Pike County Pre-K Registration Checklist

Date: _____

(Please Circle One) Male or Female

Student's Name: _____

Preferred Name/Nickname: _____

Race: _____

This file contains the following items:

___ Registration Forms

___ Parent/Guardian Declaration

___ Parent/Guardian Picture ID

___ Custody Papers

___ Birth Certificate

___ Copy of student's Social Security Card or Waiver

___ Form 3300 Eye, Ear, Dental, & Nutrition Form

___ Form 3231 Immunization Form

___ Proof of Residency #1 _____

___ Proof of Residency #2 _____

Acceptable Proofs of Residency are utility bills (power, propane, phone, water, cable/satellite, and sanitation service), notarized lease, and rental agreement. All bills must show your street address as receiving service and may not be over 30 days old. If you live with someone else, and the bills are in their name, they must complete an Affidavit of Residence, (Form B) and submit two acceptable Proofs of Residence, and provide a copy of their picture I.D.

___ Form A

___ Form B

___ Medical Alert

___ Allergies _____

___ Migrant Worker

___ Does your child receive any of the following services? If yes, please supply a copy of this documentation:

___ CAPS ___ Food Stamps ___ SSI ___ Medicaid ___ TANF

___ Other: _____

CHILD MAINTENANCE

CHILD'S LIVING ARRANGEMENTS: BOTH PARENTS MOTHER FATHER OTHER

CHILD'S LEGAL GUARDIAN: BOTH PARENTS MOTHER FATHER OTHER

THE CHILD MAY BE RELEASED TO THE PERSON(S) SIGNING THIS AGREEMENT OR TO THE FOLLOWING:

NAME	ADDRESS	RELATIONSHIP	CELL PHONE
1.			
2.			
3.			
4.			

CHILD'S PHYSICIAN OR CLINIC'S NAME (CHILD'S PRIMARY HEALTH SOURCE):

DATE OF LAST FULL HEALTH SCREENING: _____ PHONE: () _____

MY CHILD HAS THE FOLLOWING SPECIAL NEED(S):

THE FOLLOWING SPECIAL ACCOMMODATION(S) MAY BE REQUIRED TO MOST EFFECTIVELY MEET MY CHILD'S NEEDS WHILE AT THIS CENTER:

MY CHILD IS CURRENTLY ON MEDICATION(S) PRESCRIBED FOR LONG-TERM CONTINUOUS USE AND/OR HAS THE FOLLOWING PRE-EXISTING ALLERGIES, ILLNESS OR HEALTH CONCERNS:

GENERAL RELEASE

I verify the above information to be correct and true. I hereby grant permission for the information provided in the preceding Registration Form to be distributed to Pre-K providers, the Department of Early Care and Learning (DECAL), and certain agencies or those entities contracted by Pre-K providers or DECAL which shall include, but not be limited to, the Georgia Department of Education, and colleges/universities.

SIGNATURE (Parent/Guardian): _____

DATE: _____

PHOTOGRAPH/VIDEOTAPE RELEASE

I hereby grant permission for the Pre-K provider specified below, the Georgia Department of Early Care and Learning (DECAL) and certain agencies or entities contracted by the Pre-K provider or DECAL which shall include, but not be limited to, the Georgia Department of Education, and colleges/universities, to record the participation and appearance of my child, _____, by photograph and/or videotape in connection with daily Pre-K activities for the purposes of news releases, reporting, and assessing the progress of children and the program. DECAL and its contractors are authorized to exhibit or distribute such photograph(s) and/or videotape in whole or in part without restrictions or limitations for any educational or promotional purpose that DECAL deems appropriate. Such photograph(s) and/or videotape may, for example, appear in printed or visual materials for DECAL and/or on DECAL's web site.

The undersigned hereby jointly and severally releases, acquits, forgives, and discharges the Pre-K provider, DECAL, and other entities contracted by the Pre-K provider or DECAL, from any actions, agreements, claims, controversies, demands, judgments, liabilities, proceedings, and suits, whether arising in equity or in law regarding such participation and appearance by said child.

This release shall remain binding upon all successors in interest and personal representatives of the parties, to the extent permitted by law.

PRE-K PROVIDER NAME/ADDRESS: Pike County Pre-K, 7454 Hwy. 19 South, Zebulon, GA 30295

SIGNATURE (Parent/Guardian): _____

DATE: _____

PIKE COUNTY SCHOOL DISTRICT

Parent/Guardian Declaration

I declare the parental/guardianship authority listed below for the following child enrolled in this school: (Circle One)

PC PRE-K

PC PRIMARY

PC ELEMENTARY

PC MIDDLE

PC HIGH

First Name: _____ Middle Name: _____ Last Name: _____

Date of Birth: _____ Grade: _____

Child resides with both biological parents or with both adoptive parents. As such, either parent is authorized to act on his/her behalf (excluding withdrawal from this school, which must be accomplished by enrolling parent).

Child resides with one biological parent.

I am the physical, custodial parent (as declared in a court order or divorce decree).

Supporting documentation is attached. (Note: Parents are reminded that "legal custody" is NOT the same as "physical custody" – "physical custody" addresses with whom the child will reside, which is essential for the purposes of school enrollment.)

I share joint physical custody with the other biological parent (as declared in a court order or divorce decree). **Supporting documentation is attached.**

Name and Address of 2nd physical custodial parent: _____

I am the custodial parent, but no supporting documentation is available because there was never a marriage, there is no divorce decree in place, the other parent is deceased, or another circumstance exists. **A declaration should be written and signed on the back of this form.**

I am the non-custodial parent, but the School District's Education Power of Attorney has been utilized and is attached as documentation of this arrangement.

Child resides with a legal guardian.

I am the legal guardian, as established by an order of the courts or through Temporary Legal Guardianship filings/proceedings. **Supporting documentation is attached.**

Child does not live with a legal guardian.

As an agent of a state or local governmental agency (i.e., DHR, DJJ, DFCS, etc.), I am the legal guardian. **Supporting documentation is attached.**

I have no legal guardianship of this child, but they reside with me due to homelessness. **Supporting documentation is attached.**

I am a grandparent and have utilized the "Care of a Grandchild Act" Power of Attorney. Attached is the POA and documentation verifying the specific, allowable hardship.

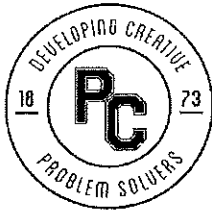
I am the guardian/caregiver of a child of a military family. Supporting documentation (i.e., Power of Attorney utilized by the U.S. Armed Forces) is attached.

I acknowledge that it is my responsibility to notify the school if a change in the parent/guardianship provisions for this child occurs. I agree that this notification will occur, even if it requires a request for student reassignment (or other transfers allowed under current School Board Policy) for this child to maintain enrollment in this school.

Under penalty of law (O.C.G.A. 16-10-71), I swear that the information given above is true and correct, this the _____ day of _____, 20____.

Parent/Guardian Signature

Print Parent/Guardian Name



FORM A

Verification of Residency Affidavit PARENT / GUARDIAN

FALSE SWEARING NOTICE (O.C.G.A. § 16-10-71)

- (a) A person to whom a lawful oath or affirmation has been administered or who executes a document knowing that it purports to be an acknowledgment of a lawful oath or affirmation commits the offense of false swearing when, in any matter or thing other than a judicial proceeding, he knowingly and willfully makes a false statement.
- (b) A person convicted of the offense of false swearing shall be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

RESIDENCY NOTICE (PCBOE POLICY ~ JBC)

To be enrolled in Pike County Schools, students must reside full-time in Pike County with their natural parent(s), legal guardian(s), or legal custodian(s). Students and their parent(s)/guardian(s)/custodian(s) must remain full-time Pike County residents for the entire period of enrollment in Pike County Schools. For the purpose of this policy, a resident is defined as an individual who is a full-time lawful occupant of a dwelling located in Pike County and who, on any given school day, is likely to be at their stated address when not at work or school. **A person who owns or rents property in the county, but does not reside in the county, is not considered a resident for the purpose of this policy.**

FURTHER NOTICE TO PARENTS, GUARDIANS, AND LEGAL CUSTODIANS

1. A child can only attend a school in Pike County if:
 - a) The child is living with his or her parents in Pike County;
 - b) The child is living with the child's legal guardian in Pike County;
 - c) The child is living with the child's legal custodian in Pike County;
 - d) The child is homeless and living in Pike County; or
 - e) The child is an emancipated minor living in Pike County.
 - f) Unaccompanied youth or 18yrs / older must complete Form Admin. Rule JF (Non-Parental Affidavit)

2. Proof of residence is required when a child initially enrolls in a school, whenever a change of residence occurs, or any time it is requested by a school official. The registrar or designee will accept **two** of the following documents:

A valid residential written lease, rental agreement, or current residential utility bills (gas, electric, phone, water, sanitation, or cable). Said documents must contain the name and address of the parent/guardian/legal custodian.

3. A child admitted under falsified information is illegally enrolled and will be dismissed from the Pike County Public Schools if discovered. A parent, legal guardian, person, or government agency that has legal custody of said child is legally responsible for tuition for a child illegally attending the Pike County School System. If past tuition is collected by an attorney, the parent(s)/guardian(s)/legal custodian(s) shall pay for all expenses and attorney's fees incurred by the Board of Education in the collection of the same.

I have read and understand the information above. I have had an opportunity to ask questions.

Parent/Guardian/Legal Custodian

Date: _____

**Read, fill out and sign, after being sworn, the following affidavit:
-OVER-**

PROPERTY OWNER / AUTHORIZED TENANT AFFIDAVIT

Personally appeared before the undersigned officer duly authorized to administer oaths, _____, who after first being sworn, deposes and states under oath the following:

- 1. I am competent to testify and to issue this affidavit.
- 2. All the facts contained herein are based upon my personal knowledge and are true and correct.
- 3. I have read and understand all Notices given on the opposite side of the affidavit.
- 4. I understand that it is the policy of the Pike County School District to admit only students living within its boundaries who actually reside with a parent, legal guardian, or a person or government agency that has legal custody of said child by valid Court Order.
- 5. I understand that a child admitted under falsified information is illegally enrolled and will be dismissed from the Pike County Schools if discovered.
- 6. I understand that false swearing is a violation of the criminal codes of the State of Georgia and that I could be prosecuted if I provide false information in this affidavit.
- 7. I further understand that a parent, legal guardian, government agency, or the undersigned, as the case may be, is legally responsible to pay expenses for a child that illegally attends the Pike County School System
- 8. As of the date of this affidavit, I am a legal resident of Pike County, Georgia.
- 9. I am the parent, legal guardian, or legal custodian of the following child(ren) by way of birth or valid court order (if custody is by a valid court order, certified court order must be attached hereto):

Student's Full Name	Date of Birth
_____	_____
_____	_____
_____	_____

- 10. All children listed above reside at: _____
- 11. I, _____, parent / legal custodian of the student(s) listed above:
 - a) I own the residence at: _____
 - b) I rent/lease the residence at: _____
- 12. The Address listed above in paragraphs 10 and 11 is located in _____ County, Georgia.
- 13. My home telephone number is _____ (Cell) _____
- 14. If said child is illegally enrolled in Pike County Schools, I promise to pay all expenses that are due to the Pike County Board of Education within ten (10) days of receipt of receipt of a bill for the same.
- 15. I promise to pay all expenses of litigation and attorney's fees incurred by the Pike County Board of Education, if expenses are collected by an attorney.
- 16. I promise to notify the child's school within five (5) working days if I or said child should change residence and agree to sign a new Residency Affidavit, if necessary, within said time.
- 17. I hereby consent to a representative of this school system visiting said child and the undersigned at the address set forth above to verify the contents of this affidavit.

SWORN TO AND SUBSCRIBED BEFORE ME

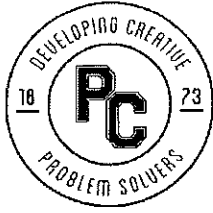
UNDER PENALTY OF LAW I SWEAR THAT THE INFORMATION GIVEN ABOVE IS TRUE AND CORRECT.

THIS, THE ____ DAY OF _____, 20 ____.

THIS, THE ____ DAY OF _____, 20 ____.

NOTARY PUBLIC

PARENT/GUARDIAN/LEGAL CUSTODIAN



FORM B

PROPERTY OWNER - TENANT AFFIDAVIT PARENT / GUARDIAN

FALSE SWEARING NOTICE (O.C.G.A. § 16-10-71)

- (a) A person to whom a lawful oath or affirmation has been administered or who executes a document knowing that it purports to be an acknowledgment of a lawful oath or affirmation commits the offense of false swearing when, in any matter or thing other than a judicial proceeding, he knowingly and willfully makes a false statement.
- (b) A person convicted of the offense of false swearing shall be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

RESIDENCY NOTICE (PCBOE POLICY ~ JBC)

To be enrolled in Pike County Schools, students must reside full-time in Pike County with their natural parent(s), legal guardian(s), or legal custodian(s). Students and their parent(s)/guardian(s)/custodian(s) must remain full-time Pike County residents for the entire period of enrollment in Pike County Schools. For the purpose of this policy, a resident is defined as an individual who is a full-time lawful occupant of a dwelling located in Pike County and who, on any given school day, is likely to be at their stated address when not at work or school. **A person who owns or rents property in the county, but does not reside in the county, is not considered a resident for the purpose of this policy.**

FURTHER NOTICE TO PARENTS, GUARDIANS, AND LEGAL CUSTODIANS

1. A child can only attend a school in Pike County if:
 - a) The child is living with his or her parents in Pike County;
 - b) The child is living with the child's legal guardian or legal custodian in Pike County;
 - c) The child is an emancipated minor, homeless, or present themselves as an unaccompanied youth

2. Proof of residence is required when a child initially enrolls in a school, whenever a change of residence occurs, or any time it is requested by a school official. The registrar or designee will accept **two** of the following documents:

A valid residential written lease, rental agreement, or current residential utility bills (gas, electric, phone, water, sanitation, or cable). Said documents must contain the name and address of the parent/guardian/legal custodian.

3. A child admitted under falsified information is illegally enrolled and will be dismissed from the Pike County Public Schools if discovered. A parent, legal guardian, person, or government agency that has legal custody of said child is legally responsible for tuition for a child illegally attending the Pike County School System. If past tuition is collected by an attorney, the parent(s)/guardian(s)/legal custodian(s) shall pay for all expenses and attorney's fees incurred by the Board of Education in the collection of the same.

4. I understand that this affidavit will be in effect until the parent provides proof of residence as required by the Pike County Board of Education **OR** until the parent and/or students move from the affidavit address, but **no longer than the end of the fiscal school year.**

I have read and understand the information above. I have had an opportunity to ask questions. I further understand that this affidavit must be renewed between April and end of May in order for my child(ren) to remain enrolled for the next School Year.

Property Owner/Authorized Tenant

Parent/Guardian/Legal Custodian

Date: _____

Date: _____

**Read, fill out and sign, after being sworn, the following affidavit:
-OVER-**

If the person you reside with moves please call 770-567-8489 to report the move.

PROPERTY OWNER / AUTHORIZED TENANT AFFIDAVIT

Personally appeared before the undersigned officer duly authorized to administer oaths, _____ who after first being sworn, deposes and states under oath the following:

1. I am competent to testify and to issue this affidavit.
2. All the facts contained herein are based upon my personal knowledge and are true and correct.
3. I have read and understand all Notices given on the opposite side of the affidavit.
4. I understand that it is the policy of the Pike County School District to admit only students living within its boundaries who actually reside with a parent, legal guardian, or a person or government agency that has legal custody of said child by valid Court Order.
5. I understand that a child admitted under falsified information is illegally enrolled and will be dismissed from the Pike County Schools if discovered.
6. I understand that false swearing is a violation of the criminal codes of the State of Georgia and that I could be prosecuted if I provide false information in this affidavit.
7. I further understand that a parent, legal guardian, government agency, or the undersigned, as the case may be, is legally responsible to pay expenses for a child that illegally attends the Pike County School System.
8. As of the date of this affidavit, I am a legal resident of Pike County, Georgia.
9. I, _____, property owner/authorized tenant
 - a) I own the residence at: _____
 - b) I rent/lease the residence at: _____
 - c) Reside on a full-time basis at: _____
10. The Address listed above is located in _____ County, Georgia.
11. My home telephone number is _____ (Cell) _____

1. I, _____, am the parent, legal guardian, or legal custodian of the following child(ren) by way of birth or valid court order (if custody is by a valid court order, certified court order must be attached hereto):

Student's Full Name	Date of Birth
_____	_____
_____	_____
_____	_____

2. All children listed above reside at: _____
3. Parent/Legal Guardian/Legal Custodian's place of employment: _____
Employer's address and telephone number: _____
4. If said child is illegally enrolled in Pike County Schools, I promise to pay all expenses that are due to the Pike County Board of Education within ten (10) days of receipt of receipt of a bill for the same.
5. I promise to pay all expenses of litigation and attorney's fees incurred by the Pike County Board of Education, if expenses are collected by an attorney.
6. I promise to notify the child's school within five (5) working days if I or said child should change residence and agree to sign a new Residency Affidavit, if necessary, within said time.
7. I hereby consent to a representative of this school system visiting said child and the undersigned at the address set forth above to verify the contents of this affidavit.

SWORN TO AND SUBSCRIBED BEFORE ME

THIS, THE ____ DAY OF _____, 20 ____.

NOTARY PUBLIC

UNDER PENALTY OF LAW I SWEAR THAT THE INFORMATION GIVEN ABOVE IS TRUE AND CORRECT

THIS, THE ____ DAY OF _____, 20 ____.

PROPERTY OWNER / AUTHORIZED TENANT

PARENT/GUARDIAN/LEGAL CUSTODIAN